

# Kite® Content Portal Roles and Permissions

Content Portal roles allow users to see and perform permitted functions. Programs contact the Kite Service Desk to add and assign one or more roles to users. A user assigned to more than one role can select the desired role in the User Profile dropdowns to align with the work to be performed.

The following table lists the permissions available to each role.

<ul style="list-style-type: none"> <li>SA – System Administrator</li> <li>PA – Program Administrator</li> <li>VO – View Only</li> <li>ED – External Content Developer</li> <li>CD – Content Developer</li> <li>CM – Content Manager</li> <li>IR – Internal Reviewer</li> <li>ER – External Reviewer</li> <li>RM – Review Manager</li> <li>PS – Psychometrician</li> </ul>	System Administrator	Program Administrator	View Only	External Content Developer	Content Developer	Content Manager	Internal Reviewer	External Reviewer	Review Manager	Psychometrician
<b>Item, Media, &amp; Block</b>	<b>SA</b>	<b>PA</b>	<b>VO</b>	<b>ED</b>	<b>CD</b>	<b>CM</b>	<b>IR</b>	<b>ER</b>	<b>RM</b>	<b>PS</b>
Search in Grid, Open, and View	x	x	x	x	x	x	x		x	x
Create, Copy, Edit, Update Status, Delete	x	x		x	x	x				
View & Add Notes and Feedback; Delete Notes, Resolve/Archive Feedback	x	x		x	x	x	x		x	x
Add, Edit, Delete Accessibility	x	x			x	x				
Upload Item Statistics	x	x			x	x				x
Create Extracts & Print	x	x			x	x	x		x	x
QTI Export for Items & Blocks	x	x				x				
<b>Form Specification</b>	<b>SA</b>	<b>PA</b>	<b>VO</b>	<b>ED</b>	<b>CD</b>	<b>CM</b>	<b>IR</b>	<b>ER</b>	<b>RM</b>	<b>PS</b>
Search in Grid, Open and View	x	x	x		x	x	x		x	x
Create, Edit, Update Status, Delete Form Specification	x	x			x	x				
Archive/Unarchive	x	x				x				
<b>Form Collection</b>	<b>SA</b>	<b>PA</b>	<b>VO</b>	<b>ED</b>	<b>CD</b>	<b>CM</b>	<b>IR</b>	<b>ER</b>	<b>RM</b>	<b>PS</b>
Search in Grid, Open and View	x	x	x		x	x	x		x	x

Create, Edit, Delete Form Collection; Add, Edit, Delete Accessibility	x	x			x	x				
<b>Form</b>	<b>SA</b>	<b>PA</b>	<b>VO</b>	<b>ED</b>	<b>CD</b>	<b>CM</b>	<b>IR</b>	<b>ER</b>	<b>RM</b>	<b>PS</b>
Search in Grid, Open and View	x	x	x		x	x	x		x	x
Create, Edit, Update Status, Copy, Delete Form; Add, Edit, Delete Accessibility	x	x			x	x				
View & Add Notes and Feedback; Delete Notes, Resolve/Archive Feedback	x	x			x	x	x		x	x
Update Status to "Final" status, Archive/Unarchive; Publish/Unpublish Form	x	x			x	x				
Create Extracts & Print Forms	x	x			x	x	x		x	x
<b>Workflow</b>	<b>SA</b>	<b>PA</b>	<b>VO</b>	<b>ED</b>	<b>CD</b>	<b>CM</b>	<b>IR</b>	<b>ER</b>	<b>RM</b>	<b>PS</b>
Search in Grid, Open and View	x	x	x		x	x	x		x	x
Create, Copy, Edit, Delete Workflow Template & Process	x	x				x				